

**Minutes
Hurst City Council
Work Session
Tuesday, October 22, 2019**

On the 22nd day of October 2019, at 4:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	
Cathy Thompson)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
John Boyle)	City Attorney
Matthew Boyle)	City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Development
Steve Niekamp)	Police Chief

With the following Councilmembers absent: Bill McLendon: constituting a quorum, at which time, the following business was transacted:

I. Call to Order – the meeting was called to order at 4:30 p.m.

Mayor Wilson recessed the meeting to Executive Session in Compliance with the provisions of the Texas Open Meetings Law, authorized by Texas Government Code 551.074, Personnel – (Evaluation of City Council Appointees) and reconvened Open Session at 5:29 p.m.

XVII. EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.074, Personnel - (Evaluation of City Council Appointees) and to reconvene in Open Session at the conclusion of the Executive Session.

II. Informational Items

- **Update and Discussion of appointments to Boards, Commissions and Committees** - Council discussed member interest and interviews for possible appointments to vacancies on boards, commissions and committees.
- **Discussion of operational cost recovery and resource analysis** – City Manager Caruthers briefed Council and staff's plans to review fee structures. Executive Director of Community Services Kyle Gordon advised staff plans to utilize a consultant to help

define what fee recovery means to the City, including community stakeholder meetings. Mr. Caruthers stated staff will present a scope of service to City Council, which includes reasonable fees and cost recovery.

- **Update and Discussion of City of Hurst Veteran's Day parade** – Executive Director of Community Services Kyle Gordon briefed Council on the November 9, 2019 Soldiers and Santa Parade providing route and participation information.

III. Discussion of Agenda Item(s) 4

Consider Ordinance 2456, first reading, amending Chapter 22, Section 22-1 Bingo Tax. Assistant City Manager Clayton Fulton briefed Council on the proposed update to the Bingo ordinance to comply with a recent state law amendment.

IV. Discussion of Agenda Item(s) 5

Consider authorizing the City Manager to enter into a title policy with Rattikin Title Company and fund additional closing cost with funding from the Animal Shelter and Adoption Center Project.

City Manager Clay Caruthers briefed Council on the proposed closing costs, noting when Council approved the purchase of the land, the dollar amount did not include closing costs. In response to Councilmember Kitchen's request, Mr. Caruthers stated staff will provide periodic updates of any project change orders.

V. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to purchase annual IT equipment replacement including city wide computers, printers and hardware.

City Manager Caruthers briefed Council on the proposed annual IT equipment replacement purchase including city wide computers, printers and hardware. In response to Council questions, Mr. Caruthers stated the purchase is through a consortium for the best pricing and the computers are typically replaced every five to seven years and the printers seven to ten years.

VI. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into Purchase Agreements with Galls, Got You Covered, and GT Distributors for police department uniforms and equipment.

Police Chief Steve Niekamp briefed Council regarding the annual police department uniform and equipment needs including uniforms and ancillary items such as belts, jackets, holsters, bullet proof vests and other protective gear.

VII. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into a purchase agreement with NMS Labs and Tarrant County Medical Examiner for evidence processing services.

Police Chief Steve Niekamp briefed Council regarding the Purchase Agreement with NMS Labs and Tarrant County Medical Examiner for evidence processing services noting this is an annual renewal and many of the services are required by state law including mandatory drug and alcohol toxicology testing.

VIII. Discussion of Agenda Item(s) 9

Consider authorizing the city manager to purchase (1) vehicle and (2) pieces of equipment including a backhoe, concrete saw, and 14' EMS Unit for the fire department.

City Manager Clay Caruthers briefed Council on the proposed equipment purchases noting they try to run the ambulance for ten years in the front line and then bring to a reserve status, staggering the purchase with three ambulances.

IX. Discussion of Agenda Item(s) 10

Consider canceling the November 26, 2019 and December 24, 2019 regular City Council meetings.

City Manager Clay Caruthers noted there may be several items for Council's consideration during the regular November 26, 2019 meeting and confirmed a quorum of members will be available and the Council meeting will be held.

X. Discussion of Agenda Item(s) 11 and 12

Conduct a Public Hearing to consider SP-19-08 Tompkins Townhomes, a site plan for Lot A, Block 1, Taylor Addition, being .784 acre located at 751 Pipeline Court.

Consider Ordinance 2455, first reading, SP-19-08 Tompkins Townhomes, a site plan for Lot A, Block 1, Taylor Addition, being .784 acre located at 751 Pipeline Court.

Executive Director of Planning Michelle Lazo briefed Council on SP-19-08 Tompkins Townhomes, a site plan for Lot A, Block 1, Taylor Addition, being .784 acre located at 751 Pipeline Court noting the Planning and Zoning Commission recommendation. Ms. Lazo stated the applicant is requesting to construct four townhomes and a two unit apartment building and reviewed parking, access, fencing, elevation and landscaping.

XI. Discussion of Agenda Item(s) 13

Consider P-19-04, Woodbridge Plaza Addition, a replat of Lot 2R1 to Lots 2R1-1 and 2R1-2, Block 2, Woodbridge Plaza Addition, being 2.12 acres located at 400 Grapevine Highway.

Executive Director of Planning Michelle Lazo briefed Council on P-19-04, Woodbridge Plaza Addition, a replat of Lot 2R1 to Lots 2R1-1 and 2R1-2, Block 2, Woodbridge Plaza Addition, being 2.12 acres located at 400 Grapevine Highway and stated the applicant is requesting the replat to develop a Murphy Express on Lot 2R1-1 and a Take 5 Oil Change on Lot 2R1-2. She stated there were no access changes.

XII. Discussion of Agenda Item(s) 14

Consider Ordinance 2457, first reading, providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Hurst, and establishing an effective date for the ordinance.

City Manager Clay Caruthers briefed Council on the proposed ordinance for increased prior

and current service annuities for retirees and beneficiaries of deceased retirees of the City of Hurst noting this decision is on an ad hoc basis and that the current system includes both TMRS and Social Security.

Work Session Items 15 and 16 were not discussed in work session.

XIII. Discussion of Agenda Item(s) 15

Consider Ordinance 2458, first reading, amending Chapter 12 of the Hurst Code of Ordinances by amending and adding Article XIII, "Convenience Stores".

XIV. Discussion of Agenda Item(s) 16

Consider Resolution 1749 Supporting Application for the Combined Mental Health Coordinator Grant to the Office of the Governor for the cities of Hurst, Bedford, and Euless to operate a Combined Mental Health Coordinator.

XV. Discussion of Agenda Item(s) 17

Consider authorizing the city manager to award the Construction Contracts to Green Scaping and City approved vendors for State Highway 10 Phase IV Landscaping Project.

Executive Director of Community Services Kyle Gordon briefed Council on the proposed construction contracts to Green Scaping and City approved vendors for the State Highway 10 Phase IV Landscaping Project reviewing the previous phases of the project, grant application and project cost.

XVI. Discussion of Agenda Item(s) 18

Consider authorizing the city manager to enter into an Agreement with Dunaway Associates, L.P., to proceed with the Dog Park architectural and engineering services.

City Manager Clay Caruthers briefed Council on the agreement with Dunaway Associates, L.P., for the dog park architectural and engineering services noting the contract for the animal shelter will be presented at a future City Council meeting. He stated staff is working on closing the land purchase.

Adjournment – The meeting adjourned at 6:23 p.m.

APPROVED this the 12th day of November 2019.

ATTEST:


Rita Frick, City Secretary

APPROVED:


Henry Wilson, Mayor